**HEYBRIDGE BASIN PARISH COUNCIL**

Minutes of an Extraordinary meeting of Heybridge Basin Parish Council held on Tuesday 28th June 2022 at 5.00pm

Present – Cllrs J. Sjollema (Chair), R. Bryson, G. Howat, L. Schnurr, M. Hodges

Also present – G. Lake – Clerk, District Councillor A. Beale

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

**22/50 Chairman’s Welcome**

The Chair opened the meeting.

**22/51 To receive apologies for absence.**

Apologies for Cllr Edmond were approved.

Cllr Heubner was also absent.

**22/52 To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

 No Declarations received.

**22/53 Annual Governance Review**

1. To note and approve the Annual Internal Audit Report 2021/2022 in the Annual Return (Annual Governance and Accountability Return 2021/2022)

**The Annual Internal Audit Report 2021/2022 in the Annual Return (Annual Governance and Accountability Return 2021/2022) as previously circulated was noted and approved.**

1. To note and approve the Internal Audit Report from Auditing Solutions Ltd for the 2021/2022 financial year.

**The Internal Audit Report from Auditing Solutions Ltd for the 2021/2022 financial year as previously circulated was noted and approved.**

1. To consider date of inspection by Electors and agree any action to be taken.

**It was resolved that the date of inspection by Electors would be Thursday 30th June 2022 to Wednesday 10th August 2022.**

**22/54 Councillor Training**

1. To consider a request from Councillor Edmond and agree any action to be taken.

**It was resolved that Cllr Edmond would attend the 2-day Councillor Training Course in July.**

There being no further business the meeting closed at 05:10pm

Provisional Date of the Annual Statutory Meeting Tuesday 19th July 2022

Clerk Contact details: clerk@heybridgebasinpc.org.uk

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